

Production Experience

True Meaning Productions/Disney MPP - "Noelle"

September 2017 –Present

Freelance VFX Coordinator

- Assist in compiling vendor bids through pre-production into principal photography
- Handle all I/O, including working with our Previz vendors as a main point of contact for data transfer
- Manage VFX Production Team's Calendar, including meetings and daily shot list
- Organize Set, Costume and Prop scans by coordinating with scanning vendor and multiple show departments

Goldtooth Creative – Game Cinematics and Advertising

May 2016 –July 2017

Freelance Producer

- Managed multiple projects simultaneously from their start to the final delivery
- Handled all aspects of client relations, including contracts, change orders, and upselling
- Directed technical resources, especially render farm needs
- Delivered projects on time, on budget and with as little overtime as possible

Nitrogen Studios – Feature Animation

September 2014 – May 2016

Freelance Production Department Coordinator for Animation & Shot Finaling

- Implemented Shotgun Tasks and Templates to aid in production workflow
- Managed the schedules, deadlines, and requests for 30+ Artists
- Created shot estimates and department schedules based on an extremely fluid schedule
- Organized dailies, Director reviews, sequence launches, and department reviews

Zoic Studios BC – VFX for Television Production

July 2013 – September 2013

Freelance VFX Senior Production Coordinator

- Managed, trained, and mentored department coordinators
- Guided Crew to meet daily & monthly deadlines on 2 shows while working on multiple episodes simultaneously
- Improved training and documentation with the input of Production, VFX Artists, and On-Set Supervisors

Nerd Corps Entertainment –Animated TV Production

March 2013 – July 2013

Freelance Senior Production Coordinator

- Reviewed Storyboard animatics to estimate Animation, Comp, Lighting, & VFX needed on each episode
- Supervised Animation, Comp, Lighting, & VFX Departments to ensure on-time delivery for shows and deadlines
- Developed "Show Launch" meetings to welcome artists and explain the show concept, style, rules, & expectations
- Worked closely with Production Manager, Animation Directors, and Leads to keep the shows within budget

Digital Domain Media Group – Feature Animation / VFX

January 2012 – September 2012

Freelance Production Department Manager

- Managed 15-25 artists and productivity, created deadlines and managed schedules that met goals and deadlines
- Tracked progress and status of all shots/assets within the department's assigned work

Flight 33 / House of the Future - Cable Television Production

May 2011 – December 2011

Freelance Production Manager

- Managed all aspects of VFX production including the performance and output of a 15 artist crew
- Worked with client office and editorial to ensure delivery of television episodes with tight "on-air" weekly deadlines

Tweak Films - Feature Film Visual Effects Production

January 2006 – January 2007

Freelance VFX Production Coordinator

- Coordinated dailies, meetings, conference calls, and project schedule, including client deliverables
- Created and updated production tracking database in FileMaker Pro and researched reference material

Lucasfilm Entertainment- Industrial Light + Magic

February 2000 – April 2004

Freelance VFX Production Assistant

May 2001 to April 2004

Freelance General Services: Reception

February 2000 to May 2001

Computer Experience

After Effects	Gmail	QuickTime Pro 7
Basic HTML	Illustrator	RV - Media Viewer
Calendaring	Linux	Skype
eBay Sales Expert	Mac	Shotgun Software
FileMaker Pro	MS Office Suite	Tier I IT Support
FTP/Aspera	Photoshop	Windows 7, 8, 10

Education

BA in Cinema from San Francisco State University, Graduated January 1999

Credit List:

Noelle (2019) - *In Production*
Mass Effect: Andromeda (2017) Game Cinematics
Marvel Contest of Champions "Contest of Comments" (2016) -Internet Trailer
Mobile Strike "My Explosions" (2016) -TV & Internet Trailer
DomiNations "Great Leaders: University" (2016) -Internet Trailer
DomiNations "Suleiman the Magnificent" (2016) -Internet Trailer
DomiNations "Great Leaders: Leonardo DaVinci" (2016) -Internet Trailer
DomiNations "Great Leaders: Catherine the Great" (2016) -Internet Trailer
DomiNations "Great Leaders: King Sejong" (2016) -Internet Trailer
DomiNations "Great Leaders: Sultan Saladin" (2016) -Internet Trailer
Sausage Party (2016)
Cosmos: A Spacetime Odyssey (2014) TV
Once Upon a Time (2013-2014) TV
Once Upon a Time in Wonderland (2013) TV
Kate and Mim-Mim (2014) TV
The Legend of Tembo (TBD)
Universe (2011) TV
Rocket City Rednecks (2011) TV
History of the World in 2 Hours (2011) TV
Alternate History (2011) TV
Beowulf (2007)
Next (2007)
The Last Mimzy (2007)
Across The Universe (2006)
Invincible (2006)
Zodiac (2006)
Superman Returns (2006)
Monster House (2006)
Harry Potter & the Prisoner of Azkaban (2004)
Dreamcatcher (2003)
Minority Report (2002)
Harry Potter & the Sorcerer's Stone (2001)